

In-kind Contributions Program: A must for all nonprofits!

July 28, 2016

**A Technical Assistance Workshop offered by
Somerset County Cultural & Heritage Commission
for cultural organizations: Arts, History, libraries, and other non-profits**

Did you know that 90% of the nonprofits that benefit from in-kind support do not document these contributions? And, that in-kind contributions can be used to match government and private funds, and to leverage additional funding? This workshop, presented by Pat Bohse, will demonstrate how to secure, document and leverage in-kind donations. An in-kind donation is any non-cash contribution that can be given cash value: labor, products, or services for which the organization would normally have to pay. Ms. Bohse will cover determining what your organization should ask for in terms of donated products and services, as well as establishing the policies and procedures you need to make this program effective. She will also review resources that can help you find the labor, products and services to offset your operating or program budget.

Anyone involved in fundraising for a non-profit will benefit from this workshop.



Pat Bohse, Workshop Presenter

What do you get when you combine the insightfulness of a seasoned consultant, the leadership skills of an executive director, the organizational skills of an association manager, the commitment of a Board of Director member, the confidence of a nationally recognized public speaker, and the savviness of a TV show host? You get Pat Bohse.

Pat is the President of Bohse & Associates, Inc., a nonprofit management and training consulting firm based in New Jersey. Her dedication to “Helping Organizations Change Their Worlds” is exemplified by her ongoing work with not-for-profit and government organizations. This experience includes providing consulting and training services related to board development, team building, fundraising, grant writing, marketing, and volunteerism.

Pat more recently served as an executive director of a non-traditional, nonprofit called SCAN (Social Community Activities Network). In this role she has been able to practice what she has been preaching to her clients all these years. The good news is that her systems and the products that she has developed work.

Fill out and submit Registration Form below to attend

***Workshop Registration Form**

**In-Kind Contributions Program: A Must for all Non-Profits
Thursday, July 28, 2016 (2 sessions offered)**

To accommodate everyone's differing schedules, we are planning to offer two (same day) sessions of this workshop, each contingent on adequate number of advance registrations. If you are flexible and available to attend either the late afternoon session or the early evening session please let us know by selecting both sessions check-off boxes (but noting your preference by typing in #1). If you can only attend one of the scheduled sessions check that box only.

Though the workshop is free, there will be a **\$5** non-refundable registration fee for the **afternoon session** to cover cost of light refreshments; and a **\$12 fee** to cover the cost of a light meal for the **evening session**. Registration will not be confirmed until your check is received. Completed registration form and check must be received no later than Tues, July 26 by Noon to secure your place at the workshop. **We welcome attendees from neighboring counties as well, for interesting networking opportunities.**

Name: _____

Phone: _____

Organization Affiliation: _____

Full Address: _____

E-mail: _____

Thursday, July 28/ Late afternoon Wkshp: 2:00 - 4:30PM

Location: 40 North Bridge St, Somerville (corner High and No. Bridge Sts./ Old Admin. Bldg.),
1st Floor conference room; metered parking on street or in public lots across either Bridge or High Sts..

Thursday, July 28 Early Evening Wkshp: 5:30 - 8:00PM

Location: 40 North Bridge St, Somerville (corner High and No. Bridge Sts./ Old Admin. Bldg.),
1st Floor conference room; on street or in public lots across either Bridge or High Sts.free after 5PM.

All registrations will be confirmed, provided all information requested on this form is filled out completely, and check is received no later than Tues, July 26 by Noon. Please mail (or email – culturalheritage@co.somerset.nj.us) your completed registration form, and send applicable check amount by US postage service (reg. snail mail) payable to:

**SC Cultural & Heritage Commission,
P.O. Box 3000, Somerville, NJ 08876-1262**

Feel free to call Cathy Bunting (908) 231-7021, to have your name and contact information put on the registration list. Once your check has been received, your registration will be confirmed by email, and menu selections (if attending the evening session) will be emailed to you to choose from.

Please don't delay, we anticipate available space will go quickly; this presenter's workshops are always packed.